

ERINHA-Advance Transnational Access Programme

Data Protection Policy

ERINHA-Advance is a Horizon 2020-funded project meant to support the first three years of operation of the **European Research Infrastructure on Highly pathogenic Agents (ERINHA)**.

ERINHA was officially registered in Brussels, Belgium, as an *Association Internationale Sans But Lucratif sous loi belge* (Non-Profit International organization under Belgian law; **ERINHA-AISBL**) and operates through its **Central Coordinating Unit (ERINHA-CCU)** based in Paris, France.

ERINHA-AISBL is the coordinator of ERINHA-Advance and ERINHA-CCU will be managing the applications to the **Transnational Access (TNA)** activities related to this project.

For managing the TNA programme, ERINHA-CCU will need to process certain **personal data** concerning individuals who apply for free TNA in the frame of ERINHA-Advance. These data must be held in order to process and evaluate applications and to liaise effectively with applicants about their applications.

The **General Data Protection Regulation (GDPR)** (EU Regulation 2016/679) put into effect on May 25, 2018 aims to give you control over your personal data. This data protection policy note explains how the personal data collected when you apply to ERINHA-Advance Transnational Access Programme will be used by ERINHA-CCU and addresses the following topics:

1. **What is considered personal data?**
2. **What data will ERINHA-CCU collect?**
3. **How will ERINHA-CCU collect your data?**
4. **How will ERINHA-CCU use your data?**
5. **How will ERINHA-CCU store your data, and for how long?**
6. **What are your rights regarding data protection?**
7. **How to contact ERINHA-CCU?**
8. **How to contact the appropriate authorities?**



1. What is considered personal data?

Article 4 of the GDPR gives the following definition for “personal data”:

‘Personal data’ means any information relating to an identified or identifiable natural person (‘data subject’); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

2. What data will ERINHA-CCU collect?

ERINHA-CCU only collects personal data that are necessary to unambiguously manage, evaluate and communicate about your TNA application: your name, email address, phone number, and other relevant professional contact information.

Please note that free TNA will be granted based on scientific merit and that personal data related to professional and / or education history may be collected in this regard.

3. How will ERINHA-CCU collect your data?

You directly provide ERINHA-CCU with your personal data when you fill out the TNA Application Form. We do not collect your data by any other indirect mean.

4. How will ERINHA-CCU use your data?

ERINHA-CCU processes your personal data for the following purposes:

- a. Processing applications to the TNA call for proposals;
- b. Administering and/or managing communications, including mailing of correspondence, statements or notices to applicants;
- c. Managing activities related to the implementation, monitoring and evaluation of TNA research projects;
- d. Responding to any enquiries by applicants
- e. Communicating about ERINHA-Advance TNA activities

Please note that, should your application pass the eligibility and technical feasibility steps of the selection process, its scientific merit will have to be evaluated. Therefore, your personal data may be communicated to the members of the selection bodies as described in Grant Agreement No 824061. ERINHA-CCU will only communicate your personal data to the relevant individuals when absolutely necessary.



In addition, ERINHA-AISBL has committed in Grant Agreement No 824061 to make available, through ERINHA-CCU, to the European Commission or individuals mandated by the European Commission, all information necessary for audits and inspections, which may include your personal data.

5. How will ERINHA-CCU store your data and for how long?

ERINHA-CCU securely stores your data in a server hosted at the Paris headquarters of *Institut National de la Santé Et de la Recherche Médicale*, a French institution dedicated to Health Research.

To comply with Grant Agreement No 824061, ERINHA-AISBL will, through ERINHA-CCU keep all TNA-related documentation, including your personal data, for a period of 5 years after the payment of the balance of the ERINHA-Advance project.

6. What are your rights regarding data protection?

ERINHA-AISBL and ERINHA-CCU would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

- **The right to access**
You have the right to request ERINHA-CCU for copies of your personal data.
- **The right to rectification**
You have the right to request that ERINHA-CCU correct any information you believe is inaccurate. You also have the right to request ERINHA-CCU to complete information you believe is incomplete.
- **The right to erasure**
You have the right to request that ERINHA-CCU erase your personal data.
- **The right to restrict processing**
You have the right to request that ERINA-CCU restrict the processing of your personal data.
- **The right to object to processing**
You have the right to object to ERINHA-CCU processing of your personal data.
- **The right to data portability**
You have the right to request that ERINHA-CCU transfer the data collected to another organization, or directly to you.

If you make a request, we have **one month** to respond to you. If you would like to exercise any of these rights, please contact us at: contact@erinha.eu



7. How to contact ERINHA-CCU?

If you have any questions about our data protection policy, the data we hold on you, or you would like to exercise one of your rights, please do not hesitate to contact us at: contact@erinha.eu

8. How to contact the appropriate authority

Should you wish to report a complaint or if you feel that ERINHA-CCU has not addressed your concern in a satisfactory manner, you may contact the French Information Commissioner's Office:

CNIL – Commission Nationale de l'Informatique et des Libertés
3 Place de Fontenoy
TSA 80715
75334 Paris Cedex 07
FRANCE
Tel : +33 (0)1 53 73 22 (Helpline – Legal Information)
Fax : +33 (0)1 53 73 22 00

By ticking the specific checkbox below, I **acknowledge** that I have been provided with a notification on my rights and the purposes of my personal data processing by ERINHA-AISBL through ERINHA-CCU, according to EU Regulation 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and I **grant** my consent to ERINHA-CCU for:

Processing my personal data for ERINHA-Advance TNA purpose(s) as described in this Data Protection Policy Notice.

By ticking the specific checkbox below, I grant my consent to ERINHA-CCU for:

Signing me up to ERINHA-AISBL mailing list to be contacted about ERINHA-AISBL activities, providing my personal data are processed as described in this Data Protection Policy Notice.

Printed name:

Signature:

Date:

