

## ERINHA-Advance Transnational Access Programme Data Protection Policy

ERINHA-Advance is a Horizon 2020-funded project meant to support the first three years of operation of the **European Research Infrastructure on Highly pathogenic Agents** (ERINHA).

ERINHA-AISBL, hereinafter referred to as “**ERINHA**”, is a non-profit international association (“*AISBL*”) under Belgian law having its registered offices at Rue Montoyer 10, 1000 Brussels (Belgium) and a Central Coordinating Unit (CCU) based in Paris, France.

**ERINHA** is the coordinator of ERINHA-Advance and its CCU will be coordinating the applications to the **Transnational Access (TNA)** activities related to this project.

In this respect, **ERINHA**, through its CCU, will need to process certain **personal data** concerning individuals who apply for free TNA in the frame of ERINHA-Advance. These data must be held in order to process and evaluate applications and to liaise effectively with applicants about their applications.

The **General Data Protection Regulation (GDPR)** (EU Regulation 2016/679) put into effect on May 25, 2018 aims to give you control over your personal data. This data protection policy note explains how the personal data collected when you apply to ERINHA-Advance Transnational Access Programme will be used by **ERINHA** and addresses the following topics:

1. **What is considered personal data?**
2. **What data will ERINHA collect?**
3. **How will ERINHA collect your data?**
4. **How will ERINHA use your data?**
5. **How will ERINHA store your data, and for how long?**
6. **What are your rights regarding data protection?**
7. **How to contact ERINHA?**
8. **How to contact the appropriate authorities?**



## 1. What is considered personal data?

Article 4 of the GDPR gives the following definition for “personal data”:

*‘Personal data’ means any information relating to an identified or identifiable natural person (‘data subject’); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.*

## 2. What data will ERINHA collect?

**ERINHA** only collects personal data that are necessary to unambiguously manage, evaluate and communicate about your TNA application: your name, email address, phone number, and other relevant professional contact information.

Please note that free TNA will be granted based on scientific merit and that personal data related to professional and / or education history may be collected in this regard.

## 3. How will ERINHA collect your data?

You directly provide **ERINHA** with your personal data when you fill out the TNA Application Form. We do not collect your data by any other indirect mean.

## 4. How will ERINHA use your data?

**ERINHA** processes your personal data, only when strictly necessary, for the following purposes:

- a. Processing applications to the TNA call for proposals;
- b. Administering and / or managing communications, including mailing of correspondence, statements or notices to applicants;
- c. Managing activities related to the implementation, monitoring and evaluation of TNA research projects;
- d. Responding to any enquiries by applicants
- e. Communicating about ERINHA-Advance TNA activities

Please note that, should your application pass the eligibility and technical feasibility steps of the selection process, its scientific merit will have to be evaluated. Therefore, your personal data may be communicated to the members of the selection bodies as described in Grant Agreement No 824061. **ERINHA** will only communicate your personal data to the relevant individuals when absolutely necessary.



In addition, **ERINHA** has committed in Grant Agreement No 824061 to make available, to the European Commission or individuals mandated by the European Commission, all information necessary for audits and inspections, which may include some of your personal data.

#### 5. How will ERINHA store your data and for how long?

**ERINHA** securely stores your data in a server hosted at the Paris headquarters of *Institut National de la Santé Et de la Recherche Médicale*, a French institution dedicated to Health Research and in compliance with the principles GDPR.

To comply with Grant Agreement No 824061, **ERINHA** will, through the CCU, keep all TNA-related documentation, including your personal data, for a period of 5 years after the payment of the balance of the ERINHA-Advance project.

#### 6. What are your rights regarding data protection?

**ERINHA** would like to make sure you are fully aware of all of your data protection rights. According to the principles of the GDPR, every user is entitled to the following:

- **The right to access**  
You have the right to request **ERINHA** for copies of your personal data.
- **The right to rectification**  
You have the right to request that **ERINHA** correct any information you believe is inaccurate. You also have the right to request **ERINHA** to complete information you believe is incomplete.
- **The right to erasure**  
You have the right to request that **ERINHA** erase your personal data.
- **The right to restrict processing**  
You have the right to request that **ERINHA** restrict the processing of your personal data.
- **The right to object to processing**  
You have the right to object to **ERINHA** processing of your personal data.
- **The right to data portability**  
You have the right to request that **ERINHA** transfer the data collected to another organization, or directly to you.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at: [contact@erinha.eu](mailto:contact@erinha.eu)



European Research Infrastructure  
on Highly Pathogenic Agents

### **7. How to contact ERINHA?**

If you have any questions about our data protection policy, the data we hold on you, or you would like to exercise one of your rights, please do not hesitate to contact us at:

[contact@erinha.eu](mailto:contact@erinha.eu)

### **8. How to contact the appropriate authority**

Should you wish to report a complaint or if you feel that **ERINHA**-has not addressed your concern in a satisfactory manner, you may contact the French Information Commissioner's Office:

CNIL – Commission Nationale de l'Informatique et des Libertés  
3 Place de Fontenoy  
TSA 80715  
75334 Paris Cedex 07  
FRANCE  
Tel : +33 (0)1 53 73 22 (Helpline – Legal Information)  
Fax : +33 (0)1 53 73 22 00

*By ticking the specific checkbox below, I **acknowledge** that I have been provided with a notification on my rights and the purposes of my personal data processing by **ERINHA** through its CCU, according to EU Regulation 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and I **grant** my consent to **ERINHA**- for:*

*Processing my personal data for ERINHA-Advance TNA purpose(s) as described in this Data Protection Policy Notice.*

*By ticking the specific checkbox below, I grant my consent to **ERINHA** for:*

*Signing me up to **ERINHA** mailing list to be contacted about **ERINHA** activities, providing my personal data are processed as described in this Data Protection Policy Notice.*

*Printed name:*

*Signature:*

*Date:*

